



IABC Africa's 16th Annual Conference 8 – 9 October 2009
ENGAGING STAKEHOLDERS
Kievits Kroon Country Estate and Spa, Pretoria

REGISTRATION FORM

Please fax or email completed form to Tertia on 086 671 8046 or tertiad@mweb.co.za

DELEGATE DETAILS

Title _____ IABC member number _____

Name _____

Surname _____

Designation _____

Company _____

Postal address _____

_____ Postal code _____

Office Tel _____ Fax _____

Cell _____ Email _____

Company VAT number _____

Accommodation:

A special conference rate has been negotiated with Kievits Kroon Country Estate and Spa on telephone 012 808 0150. Please make your reservation direct with the hotel. You need to mention that you are attending the IABC Conference to get the reduced rate. This special offer expires on **1 September 2009**. After this date, the hotel will release IABC's block booking and reservations will be on a first come, first served basis.



REGISTRATION DETAILS

The registration fee includes conference attendance, the cocktail event on 7 October, the Gala Dinner on 8 October, lunch and refreshments during the conference.

Delegate Category	Early Bird Rate	Normal Rate
IABC member	R4, 150 <input type="checkbox"/>	R4 550 <input type="checkbox"/>
Non-member	R4 950 <input type="checkbox"/>	R5 250 <input type="checkbox"/>
Student	R1 950 <input type="checkbox"/>	R2 150 <input type="checkbox"/>
Join-and-attend	R5 650 <input type="checkbox"/>	R5 950 <input type="checkbox"/>

(Join-and-attend rate includes conference attendance and IABC membership for one year)

Cocktail 7 October 2009

Will you attend the cocktail event on 7 October 2009?

Yes No

Will your partner be attending? _____ (Additional cost : R250)

Specify special dietary requirements _____

Dinner 8 October 2009

Will you attend the gala dinner on 8 October 2009?

Yes No

Will your partner be attending? _____ (Additional cost : R420)

Specify special dietary requirements _____



Registration process and conference payment details

1. Fax this form to 086 671 8046 for processing and invoicing.
2. On receipt of your registration form, an invoice will be generated and issued with a reference number which **HAS TO BE USED** as payment reference when making the payment.
3. The banking details are on your invoice and the payment reference will be in **RED** at the top left hand corner.
4. IABC will **NOT** be held liable for any direct deposits made which have no payment references and your booking **WILL NOT** be confirmed.
5. Kindly make the payment for the conference into the bank account of the IABC (details on invoice). Cheques and direct transfers are accepted. Regrettably no credit card facilities are available.
6. Special rates for corporate groups of more than five delegates are available. Contact Tertia for details.
7. All enquiries to be directed to Tertia at IABC Africa Head Office on 082 377 5554 or email her on tertiad@mweb.co.za

Terms and Conditions

1. As IABC Africa incurs costs prior to the commencement of the conference, **NO REFUNDS** will be made for cancellations received after 30 September 2009. You may however, send a replacement in your place.
2. IABC will only accept cancellations in writing forwarded and **RECEIVED** no later than 30 September 2009.
3. IABC will not be liable for any claims regarding travel, registration or accommodation costs.
4. Unless IABC has received your **FULL** payment or proof thereof, you will **NOT** be allowed to register and access the conference.